REQUEST FOR PROPOSALS

PROFESSIONAL CONSULTING SERVICES

LIBERTY INDEPENDENCE PARKWAY PHASE 2 SCOPING (A.K.A. HINESVILLE BY-PASS/ U.S. HIGHWAY 84 CONNECTOR)

PI# 0021719

LIBERTY COUNTY
GEORGIA

Dated: October 26, 2026 **Revised: November 4, 2026**

RFP's due by 4:00 PM on December 3, 2026

LIBERTY COUNTY BOARD OF COMMISSIONERS
REQUEST FOR PROPOSALS
PROFESSIONAL CONSULTING SERVICES
LIBERTY INDEPENDENCE PARKWAY PHASE 2 SCOPING

The Liberty County Board of Commissioners is interested in contracting with a qualified consultant to provide scoping services for Liberty Independence Parkway Phase 2 pursuant to the Scope of Work in Exhibit I herein.

The preferred qualifications of the consultant include previous experience providing scoping services and preparing scoping reports through the Georgia Department of Transportation process.

The Request for Proposal is available on the Liberty County Board of Commissioners website: https://www.libertycountyga.gov/bids.aspx or the Liberty County Board of Commissioners office, 112 N. Main Street, Hinesville, GA 31313, or email joseph.mosley@libertycountyga.gov or call Joseph Mosley, County Administrator, (912) 876-2164.

Request for Proposal response is due **December 3, 2026, by 4:00 PM** at the Liberty County Board of Commissioner's Offices at 112 North Main Street, Hinesville, Georgia 31313.

Date of publication: October 26, 2026

This publication was prepared in cooperation with the Department of Transportation, and State of Georgia. The opinions, findings, and conclusions in these publications are those of the author(s) and not necessarily those of the Department of Transportation or State of Georgia.

Liberty County Board of Commissioners
112 Main Street
Hinesville, Georgia 31313
Phone: 1-912-876-2164
joseph.mosley@libertycountyga.gov

Visit our website for the most up-to-date information and downloadable documents at
www.libertycountyga.gov

The Liberty County Board of Commissioners is committed to assuring full compliance with all civil rights provisions of federal statutes and related authorities that prohibit discrimination in programs and activities receiving federal financial assistance.
These laws include but are not limited to Title VI of the Civil Rights Act of 1964 ("Title VI"), the Civil Rights Restoration Act of 1987 (P.L. 100.259),
Section 162 (a) of the Federal-Aid Highway Act of 1973 (23 USC 324) (sex),
Americans with Disabilities Act of 1990,
Section 504 of the Rehabilitation Act of 1973,
and the Age Discrimination Act of 1975, as amended.

The Liberty County Board of Commissioners does not discriminate against persons in the provision of its programs, services or activities.

The Liberty County Board of Commissioners is a direct recipient of federal grants from the US Department of Transportation and therefore the following statement shall be included in all solicitations:

"The Georgia Department of Transportation in accordance with Title VI of the Civil Rights Act of 1964 and 78 Stat. 252, 42 USC 2000d- 42 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, part 21, Nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award."

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INTRODUCTION

RFP proposal is due December 3, 2026, by 4:00 PM

For the purposes of this contract and project, the Liberty County Board of Commissioners must comply with funding rules and regulations of the Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and the Georgia Department of Transportation (GDOT) as well as other federal, state and local funding sources. The Liberty County Board of Commissioners is an Equal Opportunity Employer. Disadvantaged Business Enterprises are encouraged to submit proposals and no proposer will be subject to discrimination based on race, color, religion, ancestry, national origin, age, gender, handicap, sexual orientation, veteran's status, or other protected class, as identified by law, in consideration of an award of contract.

The proposed work is for the services of a professional consulting firm to provide scoping services for Liberty Independence Parkway Phase 2.

If you desire to propose, please complete, and return the "Acknowledgement of Receipt of RFP" as shown in the exhibits. Please see the section on submissions for contact information as this is critical for sharing questions and addenda.

The Liberty County Board of Commissioners reserves the right to waive any minor informality, or to issue addenda to this Request for Proposal. Any addenda issued will be mailed or emailed to all consultants of record that have completed and returned the RFP Acknowledgement of Receipt Form.

Questions

Questions concerning this Request for Proposal must be submitted in writing, may be hand delivered, mailed, or emailed to Joseph Mosley at joseph.mosley@libertycountyga.gov. All responses to questions will be mailed or emailed to all consultants on record that have completed and returned the RFP Acknowledgement of Receipt Form.

Questions concerning the Request for Proposal will be accepted through **November 20, 2026 at 4:00 PM,** and written responses will be provided no later than **November 23, 2026.** Q&A will be posted to the Liberty County Board of Commissioners web page and email notice of same sent to registered proposers.

In General

The Liberty County Board of Commissioners is interested in contracting with a qualified consultant to perform scoping services. The preferred qualifications of the consultant are previous experience and performance providing scoping services and preparing scoping reports through the Georgia Department of Transportation process.

Regional Context and Existing Conditions

Liberty County has desired the development of a bypass around the metropolitan area of Hinesville for more than 25 years. In the early 2000's the Liberty County Board of Commissioners Morland Altobelli, Inc (Now Atlas Technical Consultants) to develop plans for a by-pass around Hinesville beginning near the western county line at U.S. Highway 84 and ending near the intersection of State Route 196 and U.S. Highway 84 east of Hinesville. The desire was to also intersect State Route 119 east of Walthourville. The bypass would bring welcome relief to the congestion experienced along U. S. Highway 84 through Hinesville.

The first section of this bypass is now under construction and is scheduled to open in 2027. The first segment of the bypass begins at U. S. Highway 84 west of Walthourville at the county line and will connect to State Route 119 east of Walthourville. This project is funded by the Georgia Department of Transportation. The Georgia Department of Transportation project number is PI#522570, US 84 Connector NH000-0026-03(056).

Objective

The Liberty County Board of Commissioners is interested in contracting with a qualified consultant to provide scoping services and scoping reports pursuant to the Scope of Work in Exhibit I herein.

Scope of Work

Liberty County seeks a Georgia Department of Transportation (GDOT) prequalified engineering consultant to evaluate a new highway south of the City of Hinesville and prepare a Scoping Study through the applicable GDOT review and approval process. The study is partially funded by GDOT. The Consultant shall provide the technical studies, coordination, documentation, and revisions needed for the County to make an informed decision and for GDOT to approve the study. Formal concept development and concept approval are not included in this phase. Detailed information regarding the scope is shown in Exhibit I: Scope of Work for Liberty Independence Parkway Phase 2 Scoping.

Content of Proposals

The consultant must provide a proposal that meets or exceeds all requirements listed in this Request for Proposal. The following specific elements should be included.

Executive Summary

Present a brief summary describing the proposal and your company and its capabilities. Give the names of the person(s), address(es), telephone and e-mail address. The summary must be limited to a maximum of two pages, and the signer of the proposal must declare that the proposal is in all respects fair and in food faith without collusion or fraud and that the signer of the proposal has the authority to bind the principal proponent.

Company/Personnel Experience

This Request for Proposal is for providing scoping services for Liberty Independence Parkway Phase 2. The Liberty County Board of Commissioners has the right to increase or decrease the Contractor's assignment and/or areas of operation within the scope of this contract.

The proposal should provide a detailed outline of how work will be accomplished. At a minimum the proposal should include the following information:

- Organizational Chart
- Information describing company's technical and analytical capabilities
- Training and experience (list all certifications)
- Resumes of personnel who will work on project
- Other unique services your company can provide

Include any pertinent information needed to determine the proposer's experience and ability to perform the anticipated work.

Past Performance

The proposers shall include a list of consulting services similar to the Statement of Work specified in the Request for Proposal currently in place or completed within the past five years. Include any pertinent information needed to determine the proposer's past performance.

The proposal will address how the proposers have previously managed tracking the information required in the scope of work. For each of the above items the proposers shall include details of the project such as the public agency, their contact, all pertinent phone numbers and dollar amounts. The proposers shall provide information necessary to investigate the work with the public or private agency.

The proposers shall provide at least three (3) references for contracts of a similar size and scope, (if available) including at least two references for current contracts or those awarded during the past five years. Include the name of the organization, the length of the contract, a brief summary of the work, and the name and telephone number of a responsible contact person. Also provide a description of any conflicts occurring over the last five (5) years with these or any other contract for similar work.

Understanding of the Project Requirements

The proposers shall provide their interpretation of what is required to meet the needs of The Liberty County Board of Commissioners. The proposer will use this document, their knowledge and experience to develop their understanding of this project. The proposers are urged to develop scenarios or examples to fully explain their position.

Please see Exhibit I: Scope of Work for Liberty Independence Parkway Phase 2 Scoping for the Georgia Department of Transportation Pre-Qualification requirements for this project.

Cost Proposal

The proposal shall include a cost proposal (See Exhibit J herein) in a separately sealed envelope. The cost proposal will be evaluated and scored in accordance with scoring criteria. By submitting a response, the proposer agrees that it has read, understood, and will submit a proposal by the follow instructions/rules:

1. Cost proposals containing a minimum order/ship quantity or dollar value, unless otherwise noted in the Request for Proposal, will be treated as non-responsive and may not be considered for award; and
2. In the event there is discrepancy between the proposer's unit price and extended price, the unit price shall govern; and
3. In the event there is a discrepancy between (1) the proposer's pricing as quoted on the Request for Proposal's provided cost worksheet and (2) the proposer's pricing as quoted by the proposer in one or more additional documents, the former shall govern; and
4. The prices quoted and listed in the cost proposal shall be firm throughout the term of the resulting contract, unless otherwise noted in the Request for Proposal or contract.

Invoicing and Status Reports shall be submitted quarterly and within 30 days after end of the respective quarter.

Additional Requirements

The following additional requirements shall be included:

1. Each Proposal shall be typed and should be concise but comprehensive.
2. Required certifications must be completed, signed, and submitted with each proposal. (Exhibits B, C, D, & E.)
3. Proposals shall start with a transmittal letter signed by the principal followed by a Table of Contents.
4. Proposals submitted in response to this Request for Proposal must remain firm for a period of sixty (60) days following the deadline for submission for this Request for Proposal.
5. The bidder will describe how they plan to incorporate the DBE and/or small business participation.
6. Proposals may also include any miscellaneous information.

Submission

Please submit one (1) original, six (6) hard copies, and one (1) digital copy on a USB drive of the proposal to the address below. Request for Proposals should be limited to 30 pages or less, excluding cover pages and required forms. Request for Proposals shall be submitted in a sealed envelope marked "Request of Proposals, Professional Consulting Services, Liberty Independence Parkway Phase 2 Scoping" no later than 4:00 PM on **December 3, 2026,** to:

Joseph Mosley, County Administrator
Liberty County Board of Commissioners
112 N. Main Street, Suite 2200
Hinesville, GA 31313
912-876-2164
joseph.mosley@libertycountyga.gov

Evaluation and Selection

It is the Liberty County Board of Commissioners' intent to evaluate the proposals based on technical merit and price. It is the intent of the Liberty County Board of Commissioners to choose the proposer whose proposal provides the highest value to the Liberty County Board of Commissioners. The Liberty County Board reserves the right to waive any irregularities, reject any and/or all proposals, in whole or in part, when, in the Liberty County Board of Commissioners' opinion, such rejection is in the best interests of the Liberty County Board of Commissioners.

Evaluation Criteria

Each proposal will be reviewed by a selection committee of qualified individuals. Their proposal review and evaluation will be subjective; however, the weighing values are established to minimize that subjectivity. The following delineates the value attributed to each section.

Section	Weight
Company/Personnel Experience	25%
Past Performance	25%
Project Understanding/Approach	40%
Costs	10%
Total	100%

Note: While the evaluation team will review the proposal in its entirety and may consider anything, they find relevant, particular emphasis is placed on the following:

Current Project Knowledge – knowledge of current location/site analysis technology, practices and procedures.

Company Experience – detailed information relative to the proposer's general qualifications as well as specific to this project; past performance record on similar work, corporate history and team organization.

Project Understanding – provision of adequate, specific, information regarding the proposer's technical approach to this project. Such information shall include, but not be limited to:

Selection Committee

The Selection Committee will consist of a five-person panel, including the LCPC/HAMPO Executive Director, the LCPC Engineering Director, the Liberty County Administrator, the Hinesville City Engineer, and the LCPC Chairman. The LCPC/HAMPO Executive Director will moderate the selection process.

Requirements and Selection Process

1. Proposals will be ranked using the published evaluation criteria, including technical qualifications and fee.
2. The County will negotiate scope, contract terms, and compensation with the highest-ranked offeror. If an acceptable agreement cannot be reached, the County will formally terminate those negotiations before proceeding to the next highest-ranked offeror.
3. Confidentiality will be maintained during the selection process.
4. The offeror with whom negotiations are conducted will be given reasonable opportunity to support and clarify its proposal.
5. Unsuccessful offerors will be notified at the earliest practicable time that their proposals are no longer considered.
6. Award will be made to the offeror whose proposal will be the most advantageous to the Liberty County Board of Commissioners. The Liberty County Board of Commissioners reserves the right not to make an award.
7. Any respondent who communicates with any Liberty County Board of Commissioners elected members, the press or engages in the services of any individual or firm for the purposes of influencing the outcome of the proposal process will be disqualified from further consideration.

Proof of Insurance

1. The primary firm must include evidence in the proposal that he or she maintains the following minimum insurance:
   - Workers' compensation and employer's liability in amounts required by law;
   - Commercial general liability with limits of liability not less than $1,000,000;
   - Automobile liability insurance with limits of liability not less than $1,000,000; and,
   - Professional Liability with limits of liability not less than $1,000,000.

Disqualification

The Liberty County Board of Commissioners will disqualify any proposal it determines to be unresponsive, including, but not limited to the following:

1. Proposals that fail to meet the minimum requirements listed within this RFP.
2. Proposals that are received after the submission deadline.

3. Proposals in which consultants misrepresent goods or services or provide demonstrably false information.
4. Proposals that identify individuals which are currently subject to State or Federal debarment order or determination.

Protests

The Liberty County Board of Commissioners' policy and procedure for the administrative resolution of protests is set forth in the appendix as "Exhibit H: Protest Policy and Procedures".

Contract Requirements

The selected Firm agrees to comply with all applicable state, and local laws, rules and regulations, all as amended, in the performance of its contract with the Liberty County Board of Commissioners. The selected Consultant acknowledges and agrees that the contract by and between the Liberty County Board of Commissioners and the selected Consultant shall include certain contract provisions required by the Liberty County Board of Commissioners, Georgia Department of Transportation and Federal Highway Administration, Federal Transit Administration, Code of Federal Regulations, all as amended. Such contract shall be construed under, governed by, and enforced in accordance with law without regard to conflict of law or choice of law principles.

Form of Contract

Preparation of contract shall be the responsibility of the selected Firm. The Liberty County Board of Commissioners, GDOT, FHWA and FTA require that specific clauses accompany federally funded projects executed by the MPO. There are no funds from the FHWA or the FTA at this time, Consultants should be prepared to abide by the necessary clauses and include each verbatim and unaltered in a potential contract.

Amendments to the Contract

The Liberty County Board of Commissioners reserves the right to negotiate mutually acceptable amendments to the Contract arising from the Request for Proposal and with respect to the addition of services that are consistent with the services solicited by the Request for Proposal. The right to negotiate mutually acceptable amendments applies for the term of this Contract and any extensions.

Terms and Conditions

1. The Liberty County Board of Commissioners reserves the right to reject any and all proposals for failure to meet the requirements contained herein, to waive any technicalities, and to select the proposal which, in the Liberty County Board of Commissioners' sole judgment, best meets the requirements of the project.

2. The Liberty County Board of Commissioners creates no obligation on the part of the Liberty County Board of Commissioners to award a contract or to compensate the proposer for any costs incurred during the proposal presentation, response, submission, or oral interviews (if held). The Liberty County Board of Commissioners reserves the right to award a contract based upon proposals received without further discussion or negotiation. Proposers should not rely upon the opportunity to alter their Proposal during discussions.

3. Inspection – Proposer's shall permit, if requested, authorized representatives of the Liberty County Board of Commissioners to inspect a Proposer's data, facilities, equipment and records relating to this Request for Proposal. Unsubstantiated statements or the refusal to

permit audit or inspection may cause the Proposer to be deemed non-responsive.

4. Proprietary Information – All Proposals shall become the property of the Liberty County Board of Commissioners. If any proprietary information is contained in or attached to a proposal, it must be clearly identified as such.

5. Limitation on Funding – The Contract for services resulting from this Request for Proposal will be subject to the contract between the Liberty County Board of Commissioners and the availability of on-going funds from the Liberty County Board of Commissioners' funding sources. The Contract for this service is contingent upon receipt of these funds by the Liberty County Board of Commissioners. If funding from these sources is eliminated or decreased, the Liberty County Board of Commissioners reserves the right to terminate the Contract or modify it accordingly.

6. Protest and Appeal Procedures – The procurement procedures and appeal processes are contained in Exhibits attached hereto and made a part thereof.

7. Insurance: The firm selected to perform the work described in this Request for Proposal will be required to provide and maintain evidence of public liability, worker's compensation and property damage insurance with limits of not less than $1,000,000.

Liberty County Board of Commissioners' Reservation of Rights and Disclaimers

1. The Liberty County Board of Commissioners is requesting responses to this Request for Proposal pursuant to its determination that such a process best serves the interests of the Liberty County Board of Commissioners and the public, and not because of any legal requirement to do so.

2. The Liberty County Board of Commissioners shall not be responsible in any manner for any costs associated with responses to this Request for Proposal.

3. The Liberty County Board of Commissioners reserves the unqualified right, in its sole and absolute discretion, to undertake discussions with one or more respondents or any third party, to waive any irregularities, to waive defects or noncompliance in the filing or contents of any Proposal, and to proceed with that Proposal, or elements of one or more Proposals, if any, which in its sole judgment will, under the circumstances, best serve the Liberty County Board of Commissioners' interest.

4. The Liberty County Board of Commissioners reserves the unqualified right to amend the terms of this Request for Proposal at any time, and to solicit and accept modifications to any Proposal at any time when it is in the best interest of the Liberty County Board of Commissioners to do so.

5. The Liberty County Board of Commissioners reserves the unqualified right, in its sole and absolute discretion, to choose or reject any Proposal received in response to this Request for Proposal, either based on an evaluation of the factors listed in this Request for Proposal or for other reasons, whether any Proposal offers the highest monetary compensation to the Liberty County Board of Commissioners or any other public entity.

6. The Liberty County Board of Commissioners reserves the unqualified right, in its sole and absolute discretion, to reject any and all Proposals or to suspend or abandon this Request for Proposal process at any time, with no recourse for any Respondent.

7. The information contained in this Request for Proposal and in any subsequent addenda or related documents is provided as general information only. The Liberty County Board of Commissioners makes no representations, warranties, or guarantees that the information contained herein is accurate or complete. The furnishing of such information by the Liberty County Board of Commissioners shall not create or be deemed to create any obligation or liability upon it for any reasons whatsoever, and each recipient of the Request for Proposal, by submitting a Proposal to the Liberty County Board of Commissioners, expressly agrees that it has not relied upon the foregoing information, and that it shall not hold the Liberty County Board of Commissioners, or any third party who advised or prepared a report for the Liberty County Board of Commissioners, liable or responsible therefore in any manner whatsoever.

8. The Liberty County Board of Commissioners may, at any time, request further information from any Respondent, interview any respondents to more fully understand their responses to this Request for Proposal, and require any respondent to arrange a site visit for its Selection Advisory Committee.

9. The Liberty County Board of Commissioners reserves the right, in its sole discretion, to develop the project on any schedule and use any chosen approach.

10. Neither the expression of any respondent's interest, nor the submission of any respondent's qualifications and any documents or other information, nor the acceptance thereof by the Liberty County Board of Commissioners, nor any correspondence, discussions, meetings or other communications between a respondent and the Liberty County Board of Commissioners, nor a determination by the Liberty County Board of Commissioners that the respondent is qualified hereunder, shall:

    (i) Impose any obligation on the Liberty County Board of Commissioners to include the respondent in any such further procedures which the Liberty County Board of Commissioners may utilize prior to the final selection of a respondent,
    (ii) Be deemed to impose any obligation whatsoever on the Liberty County Board of Commissioners to select the respondent, or to enter negotiations with the respondent, or
    (iii) Entitle the respondents to any compensation or reimbursement for any costs or expenses incurred by the respondent in connection with the respondent's submission hereunder. No costs of responding to the Request for Proposal or any addenda thereto, nor of the attending any subsequent interviews or meetings in connection with this development opportunity, shall be reimbursed by the Liberty County Board of Commissioners.

11. The Liberty County Board of Commissioners may consult individuals familiar with each respondent regarding the respondent's prior operations and development or management projects, financial plan, past performance, experience and qualifications, or other matters, whether or not the specific individuals are identified in the Request for Proposal response. Submission of a proposal in response to this Request for Proposal shall constitute permission for the Liberty County Board of Commissioners to make such inquiries, and authorization to third parties to respond thereto.

12. The individual responses to this Request for Proposal, including all drawings, plans, photos and narrative material shall become the property of the Liberty County Board of

Commissioners upon their receipt thereof. The Liberty County Board of Commissioners will maintain the confidentiality of any material that is provided in response to this Request for Proposal and clearly marked “Confidential”, to the maximum extent possible, in a manner consistent with applicable law. Given the nature of the public records law, respondents should nevertheless be aware that any information given to the Liberty County Board of Commissioners in response to this Request for Proposal or any correspondence, discussion, meeting, or other communication between the respondent and the Liberty County Board of Commissioners before, with, or after the submission of the response, either orally or in writing, may not be, or may not be deemed to have been, proprietary or confidential.

13. Neither the members of the Liberty County Board of Commissioners nor any individual member, nor any officer, agent, or employee thereof shall be charged personally by a respondent or any third party with any liability or held liable to it under any term or provision of this Request for Proposal nor any statement made herein.

14. The Liberty County Board of Commissioners reserves the unqualified right, in its sole and absolute discretion, to disqualify any team, firm, or individual from any phase or component of the selection processor this development opportunity, due to:
    (i) Felonious or other criminal record in any jurisdiction (domestic or foreign);
    (ii) A determination by the Liberty County Board of Commissioners that the respondent has failed to disclose:
        (a) Any matter that materially relates to the fitness or ability of the respondent to perform the work and services associated with this development opportunity, or
        (b) A conflict of interest; or
        (c) A determination that such disqualification would serve the public interest.

15. The Liberty County Board of Commissioners reserves the unqualified right to:
    (i) Disqualify any prospective respondent or reject any response at any time solely on the grounds that a real or perceived legal or policy conflict of interest is presented;
    (ii) Require any prospective respondent to take any action or supply any information necessary to remove the conflict, including without limitation, obtaining an opinion from the State Ethics Commission; or
    (iii) Terminate any contract arising out of this Request for Proposal if, in the opinion of the Liberty County Board of Commissioners, any such relationship would constitute or have the potential to create a real or perceived conflict of interest.

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EXHIBIT A: ACKNOWLEDGEMENT OF RECEIPT OF RFP*

REQUEST FOR PROPOSALS
CONSULTING SERVICES FOR LIBERTY INDEPENDENCE PARKWAY PHASE 2
SCOPING PI# 0021719

Name of Firm:_____

Contact Person: _____

Address:_____

Telephone Number:_____

Fax Number:_____

Email: _____

Please return to Joseph Mosley at joseph.mosley@libertycountyga.gov.

***Addenda and Q&A will only be forwarded to those firms that complete and submit the *RECEIPT OF RFP* form. In addition, the County reserves the right not to accept proposals from firms that have not submitted the receipt of the Request for Proposals.**

EXHIBIT B: GENERAL INFORMATION FORM

REQUEST FOR PROPOSALS
CONSULTING SERVICES FOR LIBERTY INDEPENDENCE PARKWAY PHASE 2
SCOPING PI# 0021719

(Must be completed and submitted with Proposal)

Name of Organization: _____

Address: _____

_____

Telephone Number: _____

Years in Business: _____

Organization is (check one):

___ Corporation; ___ Partnership; ___ Association; ___ Joint Venture; ___ Sole Proprietorship; ___ Public Agency; ___ Quasi-Public Agency

Other: (Explain): _____

Name, Title, Telephone Number and email of the Organization's Authorized Representative:

_____

_____

Acknowledgment of received Addenda No(s): _____

The undersigned, being cognizant of the pages, documents and Exhibits concerned herewith agrees to provide the Liberty County Board of Commissioners, with the services described in the Request for Proposals for Professional Consulting Services Liberty Independence Parkway Phase 2 Scoping.

The stated Proposal shall be firm for 60 days from December 3, 2026, deadline for this Proposal.

I hereby affirm that this Proposal is genuine, not a sham or collusive, and is not made in the interest of any person not therein named.

_____ _____
Authorized Signature Date

EXHIBIT C: DBE UTILIZATION FORM

REQUEST FOR PROPOSALS
CONSULTING SERVICES FOR LIBERTY INDEPENDENCE PARKWAY PHASE 2 SCOPING PI# 0021719

The undersigned Bidder/Offeror has satisfied the requirements of the solicitation in the following manner (please check the appropriate space):

The Bidder/Offeror anticipates using one or more DBE and/or small business on the project to include approximately 10% of the total contract amount. In accordance with Liberty County Policy the DBE goal is mandatory.

DBE PARTICIPATION SCHEDULE

The Bidder/Offeror shall complete the following information for all DBE's participating in the contract that comprises the DBE Utilization percent stated in the DBE Utilization Form. The Bidder/Offeror shall also furnish the name and telephone number of the appropriate contact person should the Liberty County Board of Commissioners have any questions in relation to the information furnished herein.

DBE IDENTIFICATION AND INFORMATION FORM

Name and Address	Contact Name and Telephone Number	Participation Percent of Total Contract Value	Description of Work to be Performed	Certified DBE by GDOT?
				( ) yes ( )no
				( ) yes ( )no
				( ) yes ( )no
				( ) yes ( )no

EXHIBIT D: CERTIFICATION OF ELIGIBILITY TO PROPOSE

REQUEST FOR PROPOSALS
CONSULTING SERVICES FOR LIBERTY INDEPENDENCE PARKWAY PHASE 2
SCOPING PI# 0021719

(Name of Proposer): _____hereby certifies that it is not included on the U.S. Comptroller General's Debarred Bidders List.

Signature of Authorized official:_____

Firm:_____

The Proposer further certifies to the best of its knowledge and belief that it and its principals

A) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency. Have not within a three (3) year period preceding this Proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making a false statement, or receiving stolen property.

B) Are not presently indicted for, or otherwise criminally or civilly charged by a governmental entity (Federal, state or local) with commission of, any of the offenses enumerated in Paragraph B of this certification.

C) Have not within a three (3) year period preceding this Proposal had any public transactions (federal, state or local) terminated for cause or default.

Where the Proposer is unable to certify to any of the statements in this Certification, such Proposer shall attach an explanation to this Proposal.

Check One:

_____I DO CERTIFY _____I DO NOT CERTIFY

DATE: _____

SIGNATURE: _____

NAME & TITLE: _____

EXHIBIT E: CERTIFICATION OF NON-COLLUSION

REQUEST FOR PROPOSALS
CONSULTING SERVICES FOR LIBERTY INDEPENDENCE PARKWAY PHASE 2
SCOPING PI# 0021719

The undersigned certifies under penalties of perjury that this Proposal has been made and submitted in good faith and without collusion or fraud with any other person. As used in this Certification, the word “person” shall mean any natural person, business, partnership, corporation, Union committee, club, or other organization, entity or group of individuals.

SIGNATURE: _____

NAME: _____

FIRM: _____

DATE: _____

EXHIBIT F: FEDERALLY REQUIRED CONTRACT CLAUSES

REQUEST FOR PROPOSALS
CONSULTING SERVICES FOR LIBERTY INDEPENDENCE PARKWAY PHASE 2
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NO GOVERNMENT OBLIGATION TO THIRD PARTIES

(1) The Purchaser and Contractor acknowledge and agree that, notwithstanding any concurrence by the Federal Government in or approval of the solicitation or award of the underlying contract, absent the express written consent by the Federal Government, the Federal Government is not a party to this contract and shall not be subject to any obligations or liabilities to the Purchaser, Contractor, or any other party (whether or not a party to that contract) pertaining to any matter resulting from the underlying contract.

(2) The Contractor agrees to include the above clause in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clause shall not be modified, except to identify the subcontractor who will be subject to its provisions.

ASSIGNABILITY CLAUSE

Neither the Liberty County Board of Commissioners nor the contractor shall assign or transfer any of its rights or obligations hereunder without the prior written consent of the other

PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS& RELATED ACTS

(1) The Contractor acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, as amended, 31. U.S.C. § § 3801 et seq. and U.S. DOT regulations, "Program Fraud Civil Remedies," 49 C.F.R. Part 31, apply to its actions pertaining to this Project. Upon execution of the underlying contract, the Contractor certifies or affirms the truthfulness and accuracy of any statement it has made, it makes, it may make, or causes to be made, pertaining to the underlying contract or the FTA assisted project for which this contract work is being performed. In addition to other penalties that may be applicable, the Contractor further acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification, the Federal Government reserves the right to impose the penalties of the Program Fraud Civil Remedies Act of 1986 on the Contractor to the extent the Federal Government deems appropriate.

(2) The Contractor also acknowledges that if it makes, or causes to be made, a false, fictitious, or fraudulent claim, statement, submission, or certification to the Federal Government under a contract connected with a project that is financed in whole or in part with Federal assistance originally awarded by FTA under the authority of 49 U.S.C. § 5307, the Government reserves the right to impose the penalties of 18 U.S.C. § 1001 and 49 U.S.C. § 5307(n)(1) on the Contractor, to the extent the Federal Government deems appropriate.

(3) The Contractor agrees to include the above two clauses in each subcontract financed in whole or in part with Federal assistance provided by FTA. It is further agreed that the clauses shall not be modified, except to identify the subcontractor who will be subject to the provisions.

FEDERAL CHANGES - 49 CFR Part 18

Federal Changes - Contractor shall at all times comply with all applicable FTA regulations, policies, procedures and directives, including without limitation those listed directly or by reference in the Master Agreement between the Liberty County Board of Commissioners and FTA, as they may be amended or promulgated from time to time during the term of this contract. Contractor's failure to so comply shall constitute a material breach of this contract.

INCORPORATION OF FEDERAL TRANSIT ADMINISTRATION (FTA) TERMS FTA Circular 4220.1F

Incorporation of Federal Transit Administration (FTA) Terms - The preceding provisions include, in part, certain Standard Terms and Conditions required by DOT, whether or not expressly set forth in the preceding contract provisions. All contractual provisions required by USDOT, as set forth in FTA Circular 4220.1F are hereby incorporated by reference. Anything to the contrary herein notwithstanding, all FTA mandated terms shall be deemed to control in the event of a conflict with other provisions contained in this Agreement. The Contractor shall not perform any act, fail to perform any act, or refuse to comply with any the Liberty County Board of Commissioners requests which would cause the Liberty County Board of Commissioners to be in violation of the FTA terms and conditions.

AMERICANS WITH DISABILITIES ACT (ADA)

ADA Access - This requirement applies to contracts for Architectural and CONSULTING Services. The contractor agrees to comply with the requirements of 49 U.S.C. § 5301 (d), which states the Federal policy that the elderly and persons with disabilities have the same right as other persons to use mass transportation service and facilities, and that special efforts shall be made in planning and designing those services and facilities to implement that policy. The contractor also agrees to comply with all applicable requirements of section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794, which prohibits discrimination on the basis of handicaps, with the Americans with Disabilities Act of 1990 (ADA), as amended, 42 U.S.C. §§ 12101 et seq., which requires that accessible facilities and services be made available to persons with disabilities, including any subsequent amendments to that Act, and with the Architectural Barriers act of 1968, as amended, 42 U.S.C. §§ 4151 et seq., which requires that buildings and public accommodations be accessible to persons with disabilities, including any subsequent amendments to that Act. In addition, the contractor agrees to comply with any and all applicable requirements issued by the FTA, DOT, DOJ, U.S. GSA, U.S. EEOC, U.S. FCC, any subsequent amendments thereto and any other nondiscrimination statute(s) that may apply to the Project.

GOVERNMENT-WIDE DEBARMENT AND SUSPENSION (NONPROCUREMENT)
49 CFR Part 29, Executive Order 12549

This contract is a covered transaction for purposes of 49 CFR Part 29. As such, the contractor is required to verify that none of the contractor, its principals, as defined at 49 CFR 29.995, or affiliates, as defined at 49 CFR 29.905, are excluded or disqualified as defined at 49 CFR 29.940 and 29.945. The contractor is required to comply with 49 CFR 29, Subpart C and must include the requirement to comply with 49 CFR 29, Subpart C in any lower tier covered transaction it enters into. By signing and submitting its bid or proposal, the bidder or proposer certifies as follows:

The certification in this clause is a material representation of fact relied upon by the Liberty County Board of Commissioners. If it is later determined that the bidder or proposer knowingly rendered an erroneous certification, in addition to remedies available to the Liberty County Board of Commissioners, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment. The bidder or proposer agrees to comply with the requirements of 49 CFR 29, Subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

ENERGY CONSERVATION REQUIREMENTS - 42 U.S.C. 6321 et seq. , 49 CFR Part 18

Energy Conservation - The contractor agrees to comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

SEISMIC SAFETY REQUIREMENTS - 42 U.S.C. 7701 et seq. 49 , CFR Part 41

Seismic Safety - The contractor agrees that any new building or addition to an existing building will be designed and constructed in accordance with the standards for Seismic Safety required in Department of Transportation Seismic Safety Regulations 49 CFR Part 41 and will certify to compliance to the extent required by the regulation. The contractor also agrees to ensure that all work performed under this contract including work performed by a subcontractor is in compliance with the standards required by the Seismic Safety Regulations and the certification of compliance issued on the project.

FLY AMERICA REQUIREMENTS – 49 U.S.C. §40118, 41 CFR Part 301-10

The Fly America requirements apply to the transportation of persons or property, by air, between a place in the U.S. and a place outside the U.S., or between places outside the U.S., when the FTA will participate in the costs of such air transportation. Transportation on a foreign air carrier is permissible when provided by a foreign air carrier under a code share agreement when the ticket identifies the U.S. air carrier's designator code and flight number. Transportation by a foreign air carrier is also permissible if there is a bilateral or multilateral air transportation agreement to which the U.S. Government and a foreign government are parties and which the Federal DOT has determined meets the requirements of the Fly America Act. Micro-purchases are defined as those purchases under $2,500. These requirements do not apply to micro-purchases. The Fly America requirements flow down from FTA recipients and sub-recipients to first tier contractors, who are responsible for ensuring that lower tier contractors and subcontractors are in compliance. The relevant statutes and regulations do not mandate any specified clause or language. FTA proposes the following language.- The Contractor agrees to comply with 49 U.S.C. 40118 (the "Fly America" Act) in accordance with the General Services Administration's regulations at 41 CFR Part 301-10,

which provide that recipients and sub-recipients of Federal funds and their contractors are required to use U.S. Flag air carriers for U.S Government-financed international air travel and transportation of their personal effects or property, to the extent such service is available, unless travel by foreign air carrier is a matter of necessity, as defined by the Fly America Act. The Contractor shall submit, if a foreign air carrier was used, an appropriate certification or memorandum adequately explaining why service by a U.S. flag air carrier was not available or why it was necessary to use a foreign air carrier and shall, in any event, provide a certificate of compliance with the Fly America requirements. The Contractor agrees to include the requirements of this section in all subcontracts that may involve international air transportation.

TERMINATION - 49 U.S.C. Part 18, FTA Circular 4220.1F

a. Termination for Convenience (General Provision) The Liberty County Board of Commissioners may terminate this contract, in whole or in part, at any time by written notice to the Contractor when it is in the Government's best interest. The Contractor shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The Contractor shall promptly submit its termination claim to the Liberty County Board of Commissioners to be paid the Contractor. If the Contractor has any property in its possession belonging to the Liberty County Board of Commissioners, the Contractor will account for the same, and dispose of it in the manner the Liberty County Board of Commissioners directs.

b. Termination for Default [Breach or Cause] (General Provision) If the Contractor does not deliver supplies in accordance with the contract delivery schedule, or, if the contract is for services, the Contractor fails to perform in the manner called for in the contract, or if the Contractor fails to comply with any other provisions of the contract, the Liberty County Board of Commissioners may terminate this contract for default. Termination shall be effective by serving a notice of termination on the contractor setting forth the manner in which the Contractor is in default. The contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner of performance set forth in the contract. If it is later determined by the Liberty County Board of Commissioners that the Contractor had an excusable reason for not performing, such as a strike, fire, or flood, events which are not the fault of or are beyond the control of the Contractor, the Liberty County Board of Commissioners, after setting up a new delivery of performance schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.

c. Opportunity to Cure (General Provision) The Liberty County Board of Commissioners in its sole discretion may, in the case of a termination for breach or default, allow the Contractor [an appropriately short period of time] in which to cure the defect. In such case, the notice of termination will state the time period in which cure is permitted and other appropriate conditions. If Contractor fails to remedy to the Liberty County Board of Commissioners' satisfaction the breach or default of any of the terms, covenants, or conditions of this Contract within [ten (10) days] after receipt by Contractor of written notice from the Liberty County Board of Commissioners setting forth the nature of said breach or default, the Liberty County Board of Commissioners shall have the right to terminate the Contract without any further obligation to Contractor. Any such termination for default shall not in any way operate to preclude the Liberty County Board of Commissioners from also pursuing all available remedies against Contractor and its sureties for said breach or default.

d. Waiver of Remedies for any Breach In the event that the Liberty County Board of Commissioners elects to waive its remedies for any breach by Contractor of any covenant, term or condition of this Contract, such waiver by the HAMPO shall not limit the Liberty County Board of

Commissioners' remedies for any succeeding breach of that or of any other term, covenant, or condition of this Contract.

f. Termination for Default (Supplies and Service) If the Contractor fails to deliver supplies or to perform the services within the time specified in this contract or any extension or if the Contractor fails to comply with any other provisions of this contract, the Liberty County Board of Commissioners may terminate this contract for default. The Liberty County Board of Commissioners shall terminate by delivering to the Contractor a Notice of Termination specifying the nature of the default. The Contractor will only be paid the contract price for supplies delivered and accepted, or services performed in accordance with the manner or performance set forth in this contract.

If, after termination for failure to fulfill contract obligations, it is determined that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the Liberty County Board of Commissioners.

If, after serving a notice of termination for default, the Liberty County Board of Commissioners determines that the Contractor has an excusable reason for not performing, such as strike, fire, flood, events which are not the fault of and are beyond the control of the contractor, the Liberty County Board of Commissioners, after setting up a new work schedule, may allow the Contractor to continue work, or treat the termination as a termination for convenience.

ACCESS TO RECORDS AND REPORTS - 49 U.S.C. 5325, 18 CFR 18.36 (i), 49 CFR 633.17

Access to Records - The following access to records requirements apply to this Contract:

1. Where the Purchaser is not a State but a local government and is the FTA Recipient or a sub-grantee of the FTA Recipient in accordance with 49 C. F. R. 18.36(i), the Contractor agrees to provide the Purchaser, the FTA Administrator, the Comptroller General of the United States or any of their authorized representatives access to any books, documents, papers and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions. Contractor also agrees, pursuant to 49 C. F. R. 633.17 to provide the FTA Administrator or his authorized representatives including any PMO Contractor access to Contractor's records and construction sites pertaining to a major capital project, defined at 49 U.S.C. 5302(a)1, which is receiving federal financial assistance through the programs described at 49 U.S.C. 5307, 5309 or 5311.

2. Where the Purchaser is a State and is the FTA Recipient or a sub-grantee of the FTA Recipient in accordance with 49 C.F.R. 633.17, Contractor agrees to provide the Purchaser, the FTA Administrator or his authorized representatives, including any PMO Contractor, access to the Contractor's records and construction sites pertaining to a major capital project, defined at 49 U.S.C. 5302(a)1, which is receiving federal financial assistance through the programs described at 49 U.S.C. 5307, 5309 or 5311. By definition, a major capital project excludes contracts of less than the simplified acquisition threshold currently set at $100,000.

3. Where the Purchaser enters into a negotiated contract for other than a small purchase or under the simplified acquisition threshold and is an institution of higher education, a hospital or other non-profit organization and is the FTA Recipient or a sub-grantee of the FTA Recipient in accordance with 49 C.F.R. 19.48, Contractor agrees to provide the Purchaser, FTA Administrator, the Comptroller General of the United States or any of their duly authorized representatives with access to any books, documents, papers and record of the Contractor

which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts and transcriptions.

4. Where any Purchaser which is the FTA Recipient or a sub-grantee of the FTA Recipient in accordance with 49 U.S.C. 5325(a) enters into a contract for a capital project or improvement (defined at 49 U.S.C. 5302(a)1) through other than competitive bidding, the Contractor shall make available records related to the contract to the Purchaser, the Secretary of Transportation and the Comptroller General or any authorized officer or employee of any of them for the purposes of conducting an audit and inspection.

5. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

6. The Contractor agrees to maintain all books, records, accounts and reports required under this contract for a period of not less than three years after the date of termination or expiration of this contract, except in the event of litigation or settlement of claims arising from the performance of this contract, in which case Contractor agrees to maintain same until the Purchaser, the FTA Administrator, the Comptroller General, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related thereto. Reference 49 CFR 18.39(i)(11).

Requirements for Access to Records and Reports by Types of Contract

Contract Characteristics	Operational Service Contract	Turnkey	Construction	Architectural Consulting	Acquisition of Rolling Stock	Professional Services
I <u>State Grantees</u> a. Contracts below SAT ($100,000) b. Contracts above $100,000/Capital Projects	None None unless[1] non-competitive award	Those imposed on state pass thru to Contractor	None Yes, if non-competitive award or if funded thru[2] 5307/5309/5311	None None unless non- competitive award	None None unless non-competitive award	None None unless non-competitive award
II <u>Non State Grantees</u> a. Contracts below SAT ($100,000) b. Contracts above $100,000/Capital Projects	Yes[3] Yes[3]	Those imposed on non- state Grantee pass thru to Contractor	Yes Yes	Yes Yes	Yes Yes	Yes Yes

CIVIL RIGHTS REQUIREMENTS
29 U.S.C. § 623, 42 U.S.C. § 2000, 42 U.S.C. § 6102, 42 U.S.C. § 12112 42 U.S.C. § 12132, 49 U.S.C. § 5332, 29 CFR Part 1630, 41 CFR Parts 60 et seq.

Civil Rights - The following requirements apply to the underlying contract:

(1) Nondiscrimination - In accordance with Title VI of the Civil Rights Act, as amended, 42 U.S.C. § 2000d, section 303 of the Age Discrimination Act of 1975, as amended, 42 U.S.C. § 6102, section 202 of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132, and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees that it will not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, age, or disability. In addition, the Contractor agrees to comply with applicable Federal implementing regulations and other implementing requirements FTA may issue.

(2) Equal Employment Opportunity - The following equal employment opportunity requirements apply to the underlying contract:

(a) Race, Color, Creed, National Origin, Sex - In accordance with Title VII of the Civil Rights Act, as amended, 42 U.S.C. § 2000e, and Federal transit laws at 49 U.S.C. § 5332, the Contractor agrees to comply with all applicable equal employment opportunity requirements of U.S. Department of Labor (U.S. DOL) regulations, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor," 41 C.F.R. Parts 60 et seq ., (which implement Executive Order No. 11246, "Equal Employment Opportunity," as amended by Executive Order No. 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," 42 U.S.C. § 2000e note), and with any applicable Federal statutes, executive orders, regulations, and Federal policies that may in the future affect construction activities undertaken in the course of the Project. The Contractor agrees to take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, creed, national origin, sex, or age. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(b) Age - In accordance with section 4 of the Age Discrimination in Employment Act of 1967, as amended, 29 U.S.C. § § 623 and Federal transit law at 49 U.S.C. § 5332, the Contractor agrees to refrain from discrimination against present and prospective employees for reason of age. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(c) Disabilities - In accordance with section 102 of the Americans with Disabilities Act, as amended, 42 U.S.C. §12112, the Contractor agrees that it will comply with the requirements of U.S. Equal Employment Opportunity Commission, "Regulations to Implement the Equal Employment Provisions of the Americans with Disabilities Act," 29 C.F.R. Part 1630, pertaining to employment of persons with disabilities. In addition, the Contractor agrees to comply with any implementing requirements FTA may issue.

(3) The Contractor also agrees to include these requirements in each subcontract financed in whole or in part with Federal assistance provided by FTA, modified only if necessary to identify the affected parties.

DISADVANTAGED BUSINESS ENTERPRISE (DBE) - 49 CFR Part 26

(a) This contract is subject to the requirements of Title 49, Code of Federal Regulations, Part 26, *Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs.* The national goal for participation of Disadvantaged Business Enterprises (DBE) is 10%.

(b) The contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this DOT-assisted contract. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the Liberty County Board of Commissioners deems appropriate. Each subcontract the contractor signs with a subcontractor must include the assurance in this paragraph (see 49 CFR 26.13(b)). The successful bidder/offeror will be required to report its DBE participation obtained through race-neutral means throughout the period of performance.

(c) The contractor is required to pay its subcontractors to perform work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work from the Liberty County Board of Commissioners. In addition, the contractor is required to return any retainage payments to those subcontractors within 30 days after the subcontractor's work related to this contract is satisfactorily completed.

(d) The contractor must promptly notify the Liberty County Board of Commissioners, whenever a DBE subcontractor performing work related to this contract is terminated or fails to complete its work and must make good faith efforts to engage another DBE subcontractor to perform at least the same amount of work. The contractor may not terminate any DBE subcontractor and perform that work through its own forces or those of an affiliate without prior written consent of the Liberty County Board of Commissioners**.**

LOBBYING RESTRICTIONS

The Recipient agrees that neither it nor any Third-Party Participant will use federal assistance to influence any officer or employee of a federal agency, member of Congress or an employee of a member of Congress, or officer or employee of Congress on matters that involve the Underlying Agreement, including any extension or modification, according to the following:

a) Laws, Regulations, Requirements, and Guidance. This includes:
   i) The Byrd Anti-Lobbying Amendment, 31 U.S.C. § 1352, as amended, 16 FTA Master Agreement MA(24), 10-1-2017
   ii) U.S. DOT regulations, "New Restrictions on Lobbying," 49 C.F.R. part 20, to the extent consistent with 31 U.S.C. § 1352, as amended, and
   iii) Other applicable federal laws, regulations, requirements, and guidance prohibiting the use of federal assistance for any activity concerning legislation or appropriations designed to influence the U.S. Congress or a state legislature, and

b) Exception. If permitted by applicable federal law, regulations, requirements, or guidance, such lobbying activities described above may be undertaken through the Recipient's or Subrecipient's proper official channels.

c) FTA Interest. FTA has a vested interest in the settlement of any violation of federal law, regulation, or requirement, or any disagreement involving the Award, the accompanying Underlying Agreement, and any Amendments thereto including, but not limited to, a default, breach, major dispute, or litigation, and FTA reserves the right to concur in any settlement or compromise.
d) Notification to FTA. If a current or prospective legal matter that may affect the Federal Government emerges, the Recipient must promptly notify the FTA Chief Counsel, or FTA Regional Counsel for the Region in which the Recipient is located.
    i) The types of legal matters that require notification include, but are not limited to, a major dispute, breach, default, litigation, or naming the Federal Government as a party to litigation or a legal disagreement in any forum for any reason.
    ii) Matters that may affect the Federal Government include, but are not limited to, the Federal Government's interests in the Award, the accompanying Underlying Agreement, and any Amendments thereto, or the Federal Government's administration or enforcement of federal laws, regulations, and requirements.
    iii) If the Recipient has credible evidence that a Principal, Official, Employee, Agent, or Third Party Participant of the Recipient, or other person has submitted a false claim under the False Claims Act, 31 U.S.C. § 3729 et seq., or has committed a criminal or civil violation of law pertaining to such matters as fraud, conflict of interest, bribery, gratuity, or similar misconduct involving federal assistance, the Recipient must promptly notify the U.S. DOT Inspector General, in addition to the FTA Chief Counsel or Regional Counsel for the Region in which the Recipient is located.
e) Federal Interest in Recovery. The Federal Government retains the right to a proportionate share of any proceeds recovered from any third party, based on the percentage of the federal share for the Underlying Agreement. Notwithstanding the preceding sentence, the Recipient may return all liquidated damages it receives to its Award Budget for its Underlying Agreement rather than return the federal share of those liquidated damages to the Federal Government, provided that the Recipient receives FTA's prior written concurrence.
f) Enforcement. The Recipient must pursue its legal rights and remedies available under any third party agreement or any federal, state, or local law or regulation.

EXHIBIT G: LIBERTY COUNTY BOARD OF COMMISSIONERS REQUIRED CONTRACT CLAUSES

REQUEST FOR PROPOSALS
CONSULTING SERVICES FOR LIBERTY INDEPENDENCE PARKWAY PHASE 2
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3.8.1 Required Clauses

As the Liberty County Board of Commissioners is a direct recipient of federal grants from the US Department of Transportation, the following contract clauses shall be included in all contracts entered into by sealed bids, competitive proposals, and/or non-competitive proposals:

“During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor"), agree as follows:

1. Compliance with Regulations: The Contractor shall comply with the Regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

2. Nondiscrimination: The Contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiations made by the Contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the ground of race, color, sex, or national origin.

4. Information and Reports: The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Liberty County Board of Commissioners or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the Contractor shall so certify to the Liberty County Board of Commissioners, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance: In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the Liberty County Board of Commissioners shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

a. Withholding of payments to the Contractor under the contract until the Contractor complies; and/or

b. Cancellation, termination, or suspension of the contract, in whole or in part.

6. Prompt Payment and Retainage: The contractor is required to pay its subcontractor performing work related to this contract for satisfactory performance of that work no later than 30 days after the contractor's receipt of payment for that work from the Liberty County Board of Commissioners. In addition, the contractor is required to return any retainage payment to those subcontractors within 30 days after the subcontractor's work related to this contract is satisfactorily completed OR is required to return any retainage payment to those subcontractors within 30 days after incremental acceptance of the subcontractor's work by the Liberty County Board of Commissioners and contractor's receipt of the partial retainage payment related to the subcontractor's work.

7. Incorporation of Provisions: The Contractor shall include the provisions of paragraphs (1) through (7) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The Contractor shall take such action with respect to any subcontractor or procurement as the Liberty County Board of Commissioners or the United States Department of Transportation may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event a Contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Contractor may request the Liberty County Board of Commissioners enter into such litigation to protect the interests of the state and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States."

EXHIBIT H: PROTEST POLICY AND PROCEDURES

REQUEST FOR PROPOSALS
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Policy

The Liberty County Board of Commissioners requires that all prospective contractors be accorded fair and equal consideration in the solicitation and award of contracts. To that end, any interested party shall have the right to protest alleged inequities in the procurement process and to have its issues heard, evaluated and resolved administratively. “Interested party” is defined as an actual or prospective offeror whose direct economic interest would be affected by the award of a contract or by failure to award a contract.

Chapter VII, Sec. 1.b. of Federal Transit Administration (FTA) Circular 4220.1F addresses protests where federal funds are involved. FTA will only review protests regarding matters that are primarily of Federal concern.

Submittal Procedures

An interested party wishing to protest a matter involving a proposed procurement or contract award shall file a written submission with the County Administrator by certified mail or other delivery method by which receipt can be verified. Electronic submission of protests is not acceptable unless an original signed copy of the protest is received by the County Administrator within 24 hours (not including weekends and holidays) after receipt of the electronic copy. The County Administrator may, however, permit the electronic provision of supplemental information after the initial protest submittal. The protest shall include, at a minimum:

1. The name and address of the protesting party and its relationship to the procurement sufficient to establish that the protest is being filed by an interested party;
2. Identity of the contact person for the protestor, including name, title, address, telephone, fax and e-mail addresses. If the contact point is a third party representing the protester, the same information must be provided, plus a statement defining the relationship between the protester and the third party;
3. Identification of the procurement;
4. A description of the nature of the protest, referencing the portion(s) of the solicitation involved;
5. Identification of the provision(s) of any law, regulation, or other governance upon which the protest is based;
6. A compete discussion of the basis for the protest, including all supporting facts, documents or data;
7. A statement of the specific relief requested; and
8. A notarized affirmation by the protestor (if an individual) or by an owner or officer of the protestor (if not an individual) as to the truth and accuracy of the statements made in the protest submittal.

The protestor is solely responsible for the completeness and validity of the information provided. Any documents relevant to the protest should be attached to the written submission. Documents which are readily available on the internet may be referenced to an appropriate link.

Protests shall be submitted in accordance with the requirements of this Protest Policy and Procedures and any directions included in the solicitation and shall be addressed to the County Administrator. Unless otherwise specified in the solicitation, the written protest shall be accompanied by an electronic copy (CD) in PDF format. In case of a variance in the content of the written and CD submittals, the written version shall prevail.

The Contracting Officer or an assigned Contracting Officer in cases where the conduct of the Contracting Officer for the procurement is called into question, shall conduct the administrative processing of protests filed with the Liberty County Board of Commissioners or with FTA, and shall be responsible for the processing, documenting a protest, and recommending a decision to the County Administrator.

The County Administrator shall request legal counsel to review and advise concerning any legal issues involved in a protest.

The Liberty County Board of Commissioners may decide a protest solely upon the written submission. The protest submission should, therefore, include all materials necessary to support the protester's position. Additional or supplemental materials may only be submitted at the request of, or with the permission of, the County Administrator

If the procurement uses federal funds, a notice of receipt of a protest must be given to the appropriate regional office of the Federal Transit Administration (FTA). The form of notice may be specified by the regional office.

Protests of the Solicitation Process

A protest related to the technical scope or specification, terms, conditions, or form of a solicitation must be received no later than ten (10) working days prior to the date established for opening of bids or receipt of proposals; if the protest addresses an amendment to the solicitation, it must be received no later than ten (10) working days prior to the date established for opening bids or receipt of proposals or five (5) working days after the date of issuance of the amendment, whichever is later; in no event, however, may a protest of this nature be submitted after bids or proposals are received. The protest must conform in all respects to the requirements set forth above.

Upon receipt of such a protest, the County Administrator shall notify all prospective offerors and other known interested parties of the receipt and nature of the protest and shall post a notice of the protest on the procurement web page. Unless the County Administrator determines that delay will be prejudicial to the interest of the Liberty County Board of Commissioners or that the protest patently lacks substantial merit, the solicitation process will be extended pending resolution of the protest.

Protests will be considered and either denied or sustained, in part or in whole, by the County Administrator in writing. A written decision specifying the grounds for sustaining all or part of or denying the protest will be transmitted to the protestor prior to the receipt of bids or proposals in a manner that provides verification of receipt.

A notice of the decision shall be provided to all parties given notice of the protest and posted to Liberty County Board of Commissioners' web page.

Should the protest be upheld in whole or in substantial part, the Contracting Officer may either (1) amend the solicitation to correct the document or process accordingly; or (2) cancel the solicitation in its entirety. If the solicitation is amended, the time for receipt of bids or proposals shall be equitably extended to permit all participants to revise their bids or proposals to reflect the decision.

If the protest is denied, the solicitation shall proceed as if the protest had not been filed, unless the protester pursues the protest with the Federal Transit Administration (FTA) as defined below, or otherwise appeals the decision of the County Administrator, as defined below.

Protests received by the Liberty County Board of Commissioners after the time periods specified above shall be considered untimely and may be denied on that basis unless the County Administrator concludes that the issue(s) raised by the protest involves substantial prejudice to the integrity of the procurement process.

Protests of the Evaluation Process

All bidders/proposers will be notified of the recommended award upon a determination of a recommendation to be made to the Policy Committee. This notice will be transmitted to each proposer at the address contained in its proposal form and shall be posted on the web procurement page. Transmittal may be by electronic means or by hard copy.
Any proposer whose proposal is valid at the time of the staff determination may protest the recommended award on one or more of the following grounds:

1. That the recommended awardee does not meet the requirements of the solicitation;
2. That the bid or proposal recommended for acceptance does not meet the criteria of the solicitation or award;
3. That the evaluation process conducted by the Liberty County Board of Commissioners is improper, illegal, or the decision to recommend award is arbitrary and capricious.

The protest must conform in all respects to the requirements set forth above. The protest must be received by the Liberty County Board of Commissioners at the address specified in the solicitation, no later than five (5) calendar days after the date such notification is publicly posted or sent to the bidder or proposer, whichever is earlier. A written decision stating the grounds for allowing or denying the protest will be transmitted to the protestor and the proposer recommended for award in a manner that provides verification of receipt. Such decision shall be final, except as provided below or by applicable law or regulation.

Evaluation of Protests

A protest decision should ordinarily be written and published within ten (10) working days of receipt of the protest. The County Administrator may extend the response period if additional time is required to gather and evaluate information necessary for the decision or for other good cause.

Upon receipt of a protest, the Contracting Officer shall notify parties involved in the procurement as identified above, and such Board personnel or others as may be appropriate or necessary to determine the validity of the protest. Copies of the protest submittal, or portions thereof, may be provided to the notified parties as appropriate.

EXHIBIT I: SCOPE OF WORK FOR LIBERTY INDEPENDENCE PARKWAY PHASE 2 SCOPING

REQUEST FOR PROPOSALS
CONSULTING SERVICES FOR LIBERTY INDEPENDENCE PARKWAY PHASE 2 SCOPING PI# 0021719

The Scope of Work for the Liberty Independence Parkway Phase 2 Scoping provides a detailed description of the required work tasks and the timeframes appurtenant thereto.

Project purpose and limits

Liberty County seeks a Georgia Department of Transportation (GDOT) prequalified engineering consultant to evaluate a new highway south of the City of Hinesville and prepare a Scoping Study through the applicable GDOT review and approval process. The study is partially funded by GDOT. The Consultant shall provide the technical studies, coordination, documentation, and revisions needed for the County to make an informed decision and for GDOT to approve the study. Formal concept development and concept approval are not included in this phase.

The proposed highway would continue the bypass south of Hinesville, connecting the new Highway 84 Connector near the intersection of State Route 119 and Tibet Road in Walthourville to State Route 196 west of US Highway 84 (State Route 38). The Consultant shall verify the official project description, connector interface, exact termini, study boundary, and jurisdictional limits with the County and GDOT. No alignment, lane configuration, right-of-way width, or intersection treatment is predetermined by this scope.

The study shall establish transportation needs; compare reasonable alternatives, including no-build; assess feasibility, benefits, impacts, and costs; and recommend whether and how to advance the project. It shall address the connection as part of the surrounding network and avoid a recommendation dependent on unidentified improvements outside the study limits.

Required outcome and governing requirements

The required outcome is a final Scoping Study approved by GDOT and accepted by Liberty County, supported by a documented alternatives evaluation, planning-level engineering and environmental screening, costs, and an implementation plan.

Perform the work under the executed County–GDOT agreement, applicable funding authorizations, and project-specific GDOT direction. Apply the portions of the GDOT Plan Development Process (PDP), Design Policy Manual, Environmental Procedures Manual, and discipline-specific guidance applicable to this study. The Concept Scoping Tool may inform identification of future work without expanding this phase into concept development. Apply the Local Administered Projects Manual and federal-aid requirements when applicable to the funding and administration arrangement. Document the editions and requirements that GDOT directs the Consultant to use.

At initiation, prepare a requirements matrix identifying required activities, deliverables, reviewers, and approval authorities. Resolve conflicting requirements through the County and GDOT in writing. Report later changes that affect scope, fee, or schedule promptly; do not silently omit an approval prerequisite or perform unauthorized additional services.

Project management and initiation

1. Work plan and coordination

Designate a project manager and a Georgia registered professional engineer responsible for engineering services. Assign qualified discipline leads and maintain required GDOT prequalification's for the work performed by each prime or subconsultant. Provide a responsibility matrix identifying each firm, discipline, and applicable prequalification. The consultant or sub-consultants must maintain the following prequalification's throughout the project:

Group for Scoping Report	**Required Classes**
Transportation Planning	1.02, 1.05, 1.07, 1.09, 1.10, 1.11
Environmental (Screening)	1.06(a) through 1.06(f)
Highway Design and Roadway	3.01, 3.06
Conditional on Authorized Supplemental Work	
Environmental	1.06(g), 1.06(h)
Topography	5.01, 5.02

Conduct a kickoff meeting with the County, GDOT project manager, appropriate GDOT district and technical staff, and other participants designated by the County. Confirm funding conditions, available records, study approval requirements, responsibilities, decision points, communications, and procedures for public and agency contact. Establish the required study submittals and GDOT reviewers without assuming formal concept meetings or concept approval are part of this assignment.

At the initiation milestone in the Consultant's proposed schedule, submit a work plan, schedule, quality control plan, data collection plan, public involvement approach, requirements matrix, and preliminary risk register. Identify assumptions and the analyses needed to support study approval. Obtain County and GDOT concurrence on the technical approach before substantial data collection or alternative development.

Provide monthly progress reports describing completed work, upcoming activities, budget status by task, schedule changes, decisions needed, and risks. Maintain action, decision, and comment logs. Prepare meeting agendas, exhibits, and minutes; distribute draft minutes within five business days. Include monthly coordination calls during the authorized study period.

2. Existing information and field reconnaissance

Collect and evaluate available studies, maps, traffic data, crash records, transportation plans, development approvals, aerial imagery, elevation data, parcel information, environmental records, utilities, drainage information, and relevant project files. Identify the age, accuracy, source, and limitations of each dataset and recommend how material gaps will be closed.

Obtain available approved concepts, plans, traffic forecasts, right-of-way limits, drainage information, and design criteria for the Highway 84 Connector. Confirm its construction status and expected operating configuration with its project team. Identify geometric, traffic, drainage, and construction-stage dependencies at the SR 119 connection.

Conduct field reconnaissance from public rights-of-way and other lawfully accessible locations. Document roadway conditions, intersections, access, development patterns, apparent

drainage and utility constraints, and potential crossing locations. Obtain County coordination and required permission before entering private property. Establish a georeferenced project base map and a data inventory suitable for subsequent project phases.

3. Project justification and evaluation framework

Prepare or update the Project Justification Statement with the County and GDOT. Define measurable needs and study objectives, distinguishing demonstrated needs from assumptions. Establish evaluation criteria before comparing alternatives, including transportation performance, safety, impacts, cost, constructability, and consistency with adopted plans. Document logical termini, independent utility, and the treatment of related projects for GDOT review.

Traffic analysis and alternatives - Traffic and safety studies

Prepare a traffic methodology memorandum for GDOT review before forecasting and operational analysis. Define the study network, count locations and durations, peak periods, vehicle classification needs, analysis tools, base and opening years, design horizon, growth assumptions, model use, and performance measures. Include both proposed termini and affected intersections on SR 119, Tibet Road, SR 196, US 84/SR 38, the Highway 84 Connector, and other roads justified by the network analysis.

Collect supplemental traffic counts and turning movements needed to support the approved methodology. Account for schools, heavy vehicles, military, seasonal, or other travel patterns where supported by evidence. Evaluate available crash data for the most recent five complete years where available, documenting gaps and identifying relevant crash patterns and safety concerns.

Develop existing, future no-build, and future build traffic forecasts. Coordinate with the Liberty County Board of Commissioners and GDOT concerning the regional model, adopted land use assumptions, and committed transportation projects. Distinguish committed improvements from speculative projects. Evaluate traffic diversion from US 84 and the Hinesville network, operations at the termini, queues, capacity, travel time, and potential impacts on local roads.

Use methods accepted by GDOT. Perform sensitivity testing for major uncertainties such as growth or connector timing. Compare reasonable intersection control options at a planning level and identify any formal Intersection Control Evaluation needed in the next phase. Deliver the traffic report, count files, forecasts, calculations, model inputs and outputs, and review responses in reproducible electronic formats.

Development and screening of alternatives

Develop an initial range of feasible corridor alternatives based on transportation needs and constraints. For the base scope, compare no-build, a reasonable improvement of existing roads where feasible, and at least three distinct new-location corridor alternatives. If three reasonable corridors cannot be identified, document the constraints and obtain County and GDOT concurrence before reducing the number. Minor shifts of the same alignment shall not substitute for meaningfully different alternatives.

Apply an initial screening to identify fatal flaws and alternatives warranting further evaluation. Refine at least two feasible build alternatives to a comparable planning level unless the County

and GDOT concur in a different number. Assess lane requirements, illustrative typical sections, access strategy, intersection options, multimodal needs, and reasonable phasing. Do not presume the preferred alternative in the purpose and need or screening criteria.

Prepare consistent exhibits showing alignments, approximate construction and right-of-way limits, major crossings, intersections, and identified resources. Compare alternatives using measurable criteria and clearly stated assumptions. Document screening decisions, the reasons for eliminating alternatives, significant tradeoffs, and stakeholder comments. Recommend an alternative or no-build based on the evidence, with the County's recommendation subject to GDOT approval and later environmental decisions.

Engineering and environmental investigations

Engineering effort shall be sufficient to compare corridors and identify feasibility risks. Illustrative layouts and assumptions shall be clearly labeled as study-level information and shall not be presented as approved design.

1. Planning level engineering

Develop illustrative corridor alignments, typical sections, critical elevation checks, and terminal intersection sketches sufficient to evaluate feasibility. Identify preliminary assumptions for roadway classification, design speed, lane and shoulder dimensions, median treatment, access strategy, and walking and bicycling accommodations. Flag apparent design constraints and potential future exceptions or variances; preparation of formal design exception or variance requests is outside this phase.

Use available mapping and elevation data for the base study. Identify accuracy limitations and locations where future survey is needed. Targeted supplemental survey, if proposed to resolve a critical study question, shall be separately identified with limits and effort for County authorization. Clearly label approximate boundaries and limits. County parcel mapping shall not be represented as a boundary survey.

Identify streams, floodplains, drainage patterns, major culverts, potential bridges, stormwater needs, and critical hydraulic constraints. Use available data and planning-level crossing assumptions to compare alternatives and estimate costs. Identify soils, groundwater, unsuitable material, and settlement risks using available information and reconnaissance. Detailed hydraulic modeling, bridge design, and geotechnical exploration are future-phase activities unless separately authorized.

Inventory known utility owners, major utility facilities, railroads, easements, and other infrastructure. Coordinate potential conflicts and planning-level relocation assumptions. Identify likely construction access and staging issues at tie-ins and effects on emergency access. Define the additional utility, geotechnical, survey, drainage, and structure work needed for subsequent concept development.

2. Environmental screening

Coordinate with GDOT environmental staff to establish study-level screening methods, data sources, boundaries, and reporting requirements. Use available resource records and nonintrusive reconnaissance to identify constraints and compare alternatives. Formal resource delineations, archaeological field investigations, protected species surveys, and environmental clearance are not included in the base study. Identify any supplemental investigation that could materially change the feasibility findings and obtain authorization before performing it.

Identify and map potentially affected wetlands and waters, floodplains, protected species and habitats, historic and archaeological resources, parks and recreation resources, conservation lands, residences, businesses, community facilities, agricultural or forest land, and known or potential contamination. Evaluate community access, potential displacement, noise and air quality issues, and other environmental constraints relevant to comparing the alternatives. Characterize uncertainty and avoid presenting preliminary resource limits as regulatory determinations.

Prepare an environmental constraints memorandum with comparative potential impacts, avoidance and minimization opportunities, likely permits and agency coordination, and the anticipated environmental review path. Confirm with GDOT whether NEPA, GEPA, or other requirements would apply as the project advances; do not presume a document class or clearance. Coordinate agency contacts through the County and GDOT. Identify future technical studies, field surveys, consultation, mitigation, and seasonal work.

The study recommendation shall preserve alternatives for subsequent environmental review. Study approval shall not be represented as concept approval, environmental clearance, permit issuance, or authorization to acquire property or construct the highway.

Public and stakeholder involvement

Prepare and implement a County- and GDOT-reviewed public involvement plan. Coordinate with Hinesville, Walthourville, Allenhurst, Flemington, the applicable metropolitan planning organization, relevant County departments, emergency services, schools, utility owners, affected property owners and businesses, and other interested parties. Coordinate with Fort Stewart and railroad representatives if the study identifies affected interests.

Conduct two public hearings: one to present needs, constraints, and initial alternatives, and one to present refined alternatives and the study recommendation. Coordinate the hearing format, notices, comment period, oral and written comment procedures, and record with the County and GDOT. These are study hearings; confirm any applicable formal hearing requirements before scheduling. Also include up to four focused stakeholder meetings, Two formal presentations the HAMPO Technical Coordinating Committee, One formal presentation to the HAMPO Policy Committee, and one presentation to the Liberty County Board of Commissioners. GDOT technical review meetings are separate from these allowances.

Prepare meeting notices, accessible exhibits, presentation materials, comment forms, online materials for County posting, and summaries. Address language access and reasonable accommodations under the applicable public involvement requirements. The Consultant shall arrange meeting logistics in coordination with the County; identify venue and notice costs in the negotiated work plan. Obtain County and GDOT review of materials before public release.

Maintain a contact and comment record, summarize themes and specific concerns, prepare responses, and explain how comments influenced the alternatives. Include attendance records, oral and written comments, hearing records in the agreed format, and public involvement documentation in the study file. Publish personal contact information only as appropriate to applicable public records and privacy requirements. Study hearings do not substitute for later required environmental hearings unless the responsible agencies expressly determine otherwise.

Cost estimates and implementation plan

Prepare comparable planning-level cost estimates for the refined alternatives and an updated planning estimate for the recommended corridor. Use quantities appropriate to the available information and document unit cost sources, pricing date, exclusions, contingencies, escalation

assumptions, and uncertainty. Provide editable calculations and a low-to-high cost range where uncertainty materially affects the decision.

Separately identify future concept development, preliminary engineering and environmental work, survey and investigations, right-of-way and relocation assistance, utility relocations, roadway construction, bridges and major drainage, mitigation, construction engineering and inspection, and other material project costs. Avoid double counting contingencies. Estimate property costs using a documented planning methodology acceptable to GDOT; these estimates do not constitute acquisition appraisals or offers.

Prepare an implementation plan showing proposed phases, logical construction segments, dependencies, subsequent approvals, future consultant services, and decision points. Identify potential funding opportunities for County consideration without representing funding as committed. Coordinate consistency with the applicable long-range transportation plan, TIP, and STIP, and identify needed amendments or programming actions.

Maintain a risk register identifying each significant risk, its effect on cost or schedule, proposed response, responsible party, and decision deadline. Address environmental and property constraints, major crossings, utilities, funding, public concerns, uncertain traffic demand, and interfaces with the connector. Update the register at each principal submittal.

GDOT review and approval

Manage study submittals through the Liberty County Board of Commissioners and designated GDOT project manager. At initiation, obtain written agreement on the report outline, technical review disciplines, submittal sequence, approval authority, and evidence of final study approval. Include an initial methodology review, an alternatives review, draft study review, and final approval processing. Formal Concept Report processing, Concept Design Data Book preparation, and concept approval are not included.

Submit a coordinated draft to the Liberty County Board of Commissioners before GDOT distribution. Address Liberty County Board of Commissioners comments, submit through the approved GDOT channel, and maintain a comment-response matrix identifying the reviewer, comment, proposed response, revision location, and disposition. Resolve disagreements through the County and GDOT project manager. Provide revised and clean copies when requested.

Include revisions and resubmittals necessary to address comments within the authorized scope through final approval. Correction of Consultant errors, omissions, or noncompliance is included. A substantially new alternative, new project limits, or added phase directed after an agreed decision milestone shall be evaluated under the agreement’s change procedures before the additional work begins. A fixed allowance of review rounds shall not relieve the Consultant of correcting its work or completing the agreed approval process.

GDOT approval remains an agency decision. The Consultant shall support the agreed study review process and obtain written approval or acceptance identifying the final study and issued by the GDOT authority designated for this assignment. Meeting concurrence or absence of comments is insufficient. Coordinate any required FHWA participation through GDOT. Report agency delays and unresolved decisions promptly with a proposed resolution plan. If GDOT requires work beyond this study scope, notify the County of a resolution before proceeding.

Required deliverables and acceptance

- Initiation package: work plan, schedule, requirements and responsibility matrices, quality control plan, data collection and public involvement plans, and initial risk register.
- Technical packages: existing conditions and base mapping; project justification; traffic methodology and report; alternative development and screening; planning-level engineering; environmental constraints; public hearing record; costs and implementation plan.
- Approval package: draft and final Scoping Study with illustrative corridor layouts, supporting analyses and attachments, comment responses, and GDOT's written study approval or acceptance.
- Closeout archive: editable reports and calculations, GIS and CAD files, traffic analysis files, source data permitted for transfer, metadata, meeting records, correspondence, and an indexed file inventory.

The Scoping Study shall contain an executive summary, project description and justification, methodology, existing conditions, alternatives, comparative findings, public input, recommendation, planning-level engineering, potential impacts, estimates, risks, and next steps. Cross-reference supporting studies to avoid inconsistent duplication. Clearly identify remaining uncertainties and decisions.

Provide searchable PDF copies and editable native files in County- and GDOT-compatible formats. Use current GDOT electronic data requirements applicable to the deliverable; provide an agreed coordinate system and metadata for spatial files. Deliver usable model files and note license or third-party restrictions. Sign and seal engineering documents when required. The County's final acceptance requires completion of the authorized scope, disposition of review comments, the required GDOT approval, and delivery of the complete archive.

Schedule and responsibilities

Each responding firm shall submit its proposed study schedule as part of its technical proposal. Schedule realism, sequencing, staffing commitments, and ability to obtain timely decisions will be considered in the County's selection process under the published evaluation criteria. The County has not prescribed a fixed study duration in this scope. Show the proposed duration from notice to proceed through GDOT study approval and County acceptance, together with the basis for the proposed duration.

Provide milestones for kickoff and work plan, data collection, traffic analysis, alternative screening and refinement, both public hearings, recommendation, draft study, GDOT review and responses, and final acceptance. Identify critical dependencies, responsible staff, County and GDOT review allowances, and schedule risks. Distinguish Consultant production time from agency review time. Do not assume a guaranteed agency turnaround or omit review periods to present a shorter schedule. Finalize the schedule during negotiations and update it monthly. Address any funding deadline supplied by the County.

The County will designate a project manager, provide available County records and the GDOT agreement, facilitate local coordination, identify policy preferences and known constraints, review deliverables, and authorize changes. GDOT will provide project direction and reviews through its designated staff and retain its approval authority. The Consultant shall identify missing information promptly and shall not assume County or GDOT responsibilities that require an agency decision.

Quality control and boundaries of services

Perform independent technical checks by qualified personnel before each principal submittal. Check consistency among traffic assumptions, layouts, resource limits, impact quantities, cost estimates, and report conclusions. Submit a quality control certification or checklist with each principal package. Maintain traceable calculations and documentation sufficient for another qualified consultant to continue the project.

The base scope covers the study tasks described in this attachment. It excludes formal concept development and approval, a Concept Report or Concept Design Data Book, preliminary and final design plans, detailed topographic or boundary survey, subsurface utility investigations, geotechnical borings, formal environmental resource surveys and clearance, permit applications, property acquisition, final utility design, construction administration, and inspection. Identify these future activities in the implementation plan where applicable.

Before contract execution, define traffic collection quantities and any specifically authorized supplemental investigations. Do not substitute unsupported assumptions for material feasibility issues; identify the limitation, explain its effect on the recommendation, and propose further work. Supplemental investigations and later-phase services require County written authorization and GDOT concurrence or funding authorization where applicable. A requirement for concept approval shall be resolved as a change in phase and scope, not treated as an implied study deliverable.

No reimbursable work shall begin before County notice to proceed and required funding authorization. This attachment defines technical services; the County’s standard solicitation and agreement govern procurement, selection, compensation, insurance, records, ownership, and other contract terms.

At closeout, provide a briefing to the County explaining the approved study findings, residual risks, estimated total project costs, proposed scope for future concept development, and actions needed to advance the project. Deliver unresolved issues with named decision owners and recommended dates; do not characterize deferred activities as completed.

EXHIBIT J: FEE SCHEDULE

REQUEST FOR PROPOSALS
REQUEST FOR PROPOSALS
CONSULTING SERVICES FOR LIBERTY INDEPENDENCE PARKWAY PHASE 2 SCOPING PI# 0021719

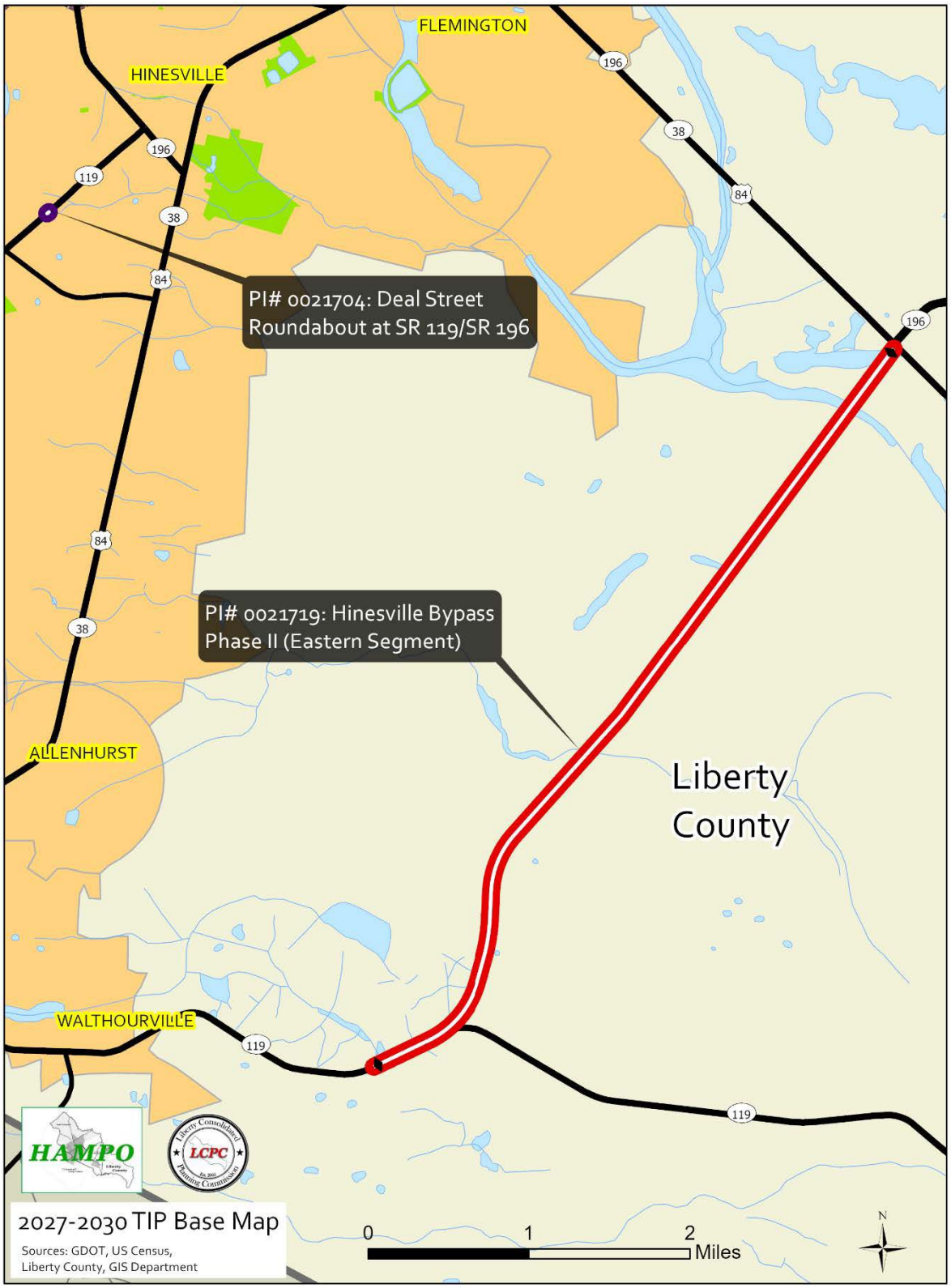
Estimated Total Costs for Consulting Services for Liberty Independence Parkway Phase 2 Scoping:

TASK	COST
1. Phase 2 Scoping Study	$
2. Recommendations and Plan Development	$
3. Agency Review and Adoption	$
4. Draft and Final Report	$
5. Direct Expenses (Travel, copies, etc)	$
Total All Tasks	$

Submitting Entity: _____

_____ _____
Signature of Entity Principal Date

EXHIBIT K: PROJECT LOCATION GRAPHIC



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